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The following Appendixes of the 2008 RHTC Compliance Manual are only provided in electronic format. All Appendixes and accompanying forms are located on the IHCDA website under the 2008 Compliance Manual section on the following page: <http://www.in.gov/ihcda/2519.htm> .

APPENDIX A

1. Internal Revenue Code, Section 42 – Low-Income Housing Credit
2. Federal Register Vol. 65, No. 10 – Compliance Monitoring and Miscellaneous Issues Relating to the Low-Income Housing Credit
3. Internal Revenue Notice 88-80 – Income Determination
4. Internal Revenue Ruling 91-38 – Low-Income Housing Credit Questions and Answers
5. Internal Revenue Ruling 92-61 – Treatment of resident Manager’s Unit
6. Federal Register Vol. 62 No. 187 – Available Unit Rule
7. Revenue Procedure 94-65 – Documentation of Income and Assets Internal Revenue Code
8. Internal Revenue Procedure 2005-37 – Safe Harbor
9. Internal Revenue Procedure 94-64 – Waiver of Annual Income Re-certification
10. Guide for completing Form 8823

APPENDIX B

1. IRS Form 8586 – Low-Income Housing Credit
2. IRS Form 8609 – Low-Income Housing Credit Allocation Certification
3. IRS Form 8611 – Recapture of Low-Income Housing Credit
4. IRS Form 8693 – Low-Income Housing Credit Disposition Bond
5. IRS Form 8823 – Low-Income Housing Credit Agencies Report of Noncompliance or Building Disposition
6. IRS Form 8877 – Request for Waiver of Annual Income Recertification

APPENDIX D

Sample Forms

1. Annuity Verification
2. Asset Verification
3. Bank Verification
4. Child (or Spousal) Support Verification
5. Crime Free Addendum
6. Criminal Background Check
7. Disposal of Assets Verification
8. Employment Verification
9. Lease Addendum
10. Lease Renewal Addendum
11. Live-in Care Attendant Certification
12. Management Telephone Clarification
13. Marital Separation Status Certification
14. Non-Employment Status Certification
15. PHA Verification
16. Release of Information
17. Rental Application
18. Section 8 Verification
19. Self Employment Certification
20. Social Security Verification

21. Student Verification
22. Tenant Income Certification
23. Tenant Income Certification Questionnaire
24. Tenant Self Certification
25. Unborn Child Certification
26. Under \$5,000.00 Asset Certification
27. Zero Income Certification
28. 100% Recertification Waiver Tenant Recertification

Required Forms

29. Physical Inspection Affidavit
30. Property Management Change Form
31. Staff Unit Request Form
32. Extended Use Waiver Request
33. Extended Use Annual Household and Rent Update Form

APPENDIX E
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Rent and Income Limits

APPENDIX F
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Annual Owner Certification of Compliance Forms for RHTC Properties

1. Annual Owner Certification and Beneficiary Report Instructions
2. Owner Certification Checklist
3. Annual Owner Certification of Compliance
4. Rental Housing Development and Building Information
5. Consolidated Annual Beneficiary Report
6. Rental Housing Tax Credits Utilities Form
7. Property Directional Form
8. Authorized Signatory Form

APPENDIX G
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Annual Owner Certification of Compliance Forms for Combined RHTC & HOME Property

1. Annual Owner Certification and Beneficiary Report Instructions
2. Owner Certification Checklist
3. Annual Owner Certification of Compliance
4. Rental Housing Development and Building Information
5. Consolidated Annual Beneficiary Report
6. Rental Housing Tax Credits Utilities Form
7. Property Directional Form
8. Authorized Signatory Form
9. Affirmative Fair Housing Market Plan

APPENDIX I
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Critical Violations Letter

APPENDIX K

Compliance in HOME Rental Projects: A Guide for Property Owners

APPENDIX L

IHCDA Estimate & Energy Consumption Model Utility Allowance Forms

1. IHCDA Utility Allowance Estimate Request Letter
2. IHCDA Tenant Usage Data Form- Flats
3. IHCDA Tenant Usage Data Form- Townhomes
4. Approved Energy Consumption Provider Application
5. IHCDA Energy Consumption Approval Request Letter